

**Welcome to the  
District 3330 Training Assembly  
Rotary Foundation  
Service Projects**



# Session 1: Responsibility 45 Min.



# Club Committee Responsibilities



# Responsibilities

- Attend your district training assembly
- Working with the president-elect, select and prepare your committee members
- Create subcommittees as needed (for example, club meeting planning, club newsletter and website, social events, attendance)



# Responsibilities

- Meet regularly and plan activities
- Set committee goals to help achieve the club's goals for the year and monitor progress toward them
- Manage your committee's budget
- Work with your club's other committees and your district committee on multiclub activities or initiatives



# Responsibilities

- Report committee activities and progress to the club president, board of directors, and the full club
- Determine what else your club expects your committee to do



# Club Service Projects Committee Responsibilities



# Responsibilities

- Plan projects, carry them out, and evaluate them
- Identify opportunities for signature projects that will increase your club's recognition in the community
- Work with other organizations, volunteers, and committee members to maximize the impact of your projects





# Responsibilities

- Lead efforts to raise money for projects
- Understand liability issues that affect your club projects and activities
- Work with the public relations committee to promote projects
- Collaborate with other clubs on projects



# RI Programs and Activities



# Club Rotary Foundation Committee Responsibilities



# Responsibilities

- Promote Foundation grants and activities and help members participate in them.
- Inspire club members to give to The Rotary Foundation
- Attend the grant management seminar to qualify your club for Rotary grants, or talk to your president-elect to determine who from your club will attend



# Responsibilities

- Oversee the qualification process for Rotary global grants
- Conduct inspirational Foundation-focused club programs at least four times a year
- Work with your treasurer to manage any Rotary grant funds your club receives
- Work with the service projects committee to develop and fund projects



# Two Grant Types

- District grants
- Global grants



# Areas of Focus



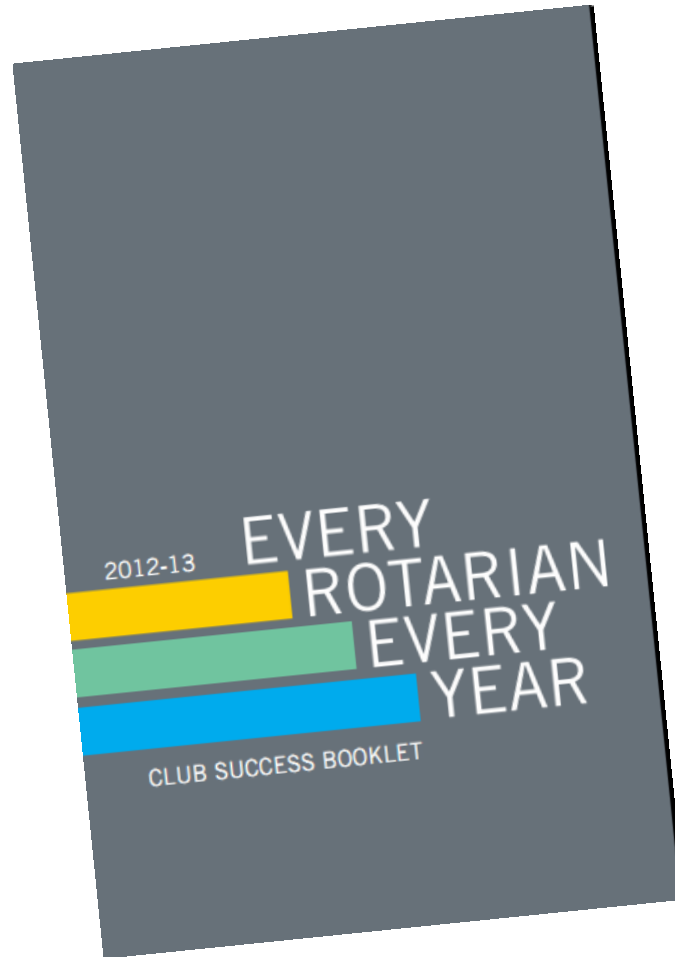
# Stewardship

- Ensure project oversight.
- Establish financial controls.
- Report any improper use of funds.
- Implement projects as approved.
- Submit complete reports.





# Every Rotarian, Every Year



# Resources

- [The Rotary Foundation Reference Guide](#)
- [Lead Your Club: Service Projects Committee](#)
- [Lead Your Club: Rotary Foundation Committee](#)
- [Club committee structure](#)
- [Be a Vibrant Club: Your Club Leadership Plan](#)
- [Standard Rotary Club Constitution](#)
- [Recommended Rotary Club Bylaws](#)

